Scope of Work

Indiana Suicide Prevention

Question, Persuade, Refer Training for Trainers

1/22/2026-3/30/2026

**Overview:** The purpose of this Request for Quotations is to coordinate and provide one Question, Persuade, Refer (QPR) Training for Trainers workshop on behalf of DMHA. Individuals applying *must* be certified as QPR Master Trainers with QPR Institute. Please provide proof of your certification in your proposal. DMHA will work with the trainer to secure a training location. DMHA will recruit attendees. The training must be completed by March 30, 2026.

**Deliverables/Required Activities:**

* Determine a training date that is before March 30, 2026
* Coordinate with the QPR Institute to set up a training agreement and purchase trainer kits
* Purchase a trainer kit for each participant from QPR Institute and provide invoice/receipt with actual cost to DMHA. Kits are $615 each and purchasable via the QPR Institute’s online storefront once you log into your QPR account.
* Travel to the in-person training location (Determined by DMHA and Trainer)
* Provide one eight-hour QPR Training for Trainers workshop for 24 attendees
* Submit an event description form to DMHA which includes: date and location of training, training sign-in sheet, miles travelled, hotel and per diem receipts if applicable, and invoice/receipt from QPR Institute for the actual cost of training materials.